



OPT IN/OPT OUT AGREEMENT

We understand that every family has unique needs and expectations when it comes to childcare. At Early Days, our aim has always been to provide high-quality care and, as outlined in our Basic EYFS and Enhanced EYFS Information Sheet, we take a great deal of pride in the opportunities that we make available to children in our care.

All of these enhancements, go above and beyond the basic services that are covered by the 15 and 30 hour funding that is given by the Government. This is why, we have always been upfront in making additional charges over and above the funding, as funding means just that 'funded' and not 'free'.

In line with the latest Department for Education (DfE) guidance, many of our services (meals, consumables and activities/enhanced provision) are now deemed as non-mandatory charges. By choosing to opt in, parents understand that there are charges that will be levied against your funded day as per our current fee sheet. If you choose to opt out of these non mandatory fees, then parents must adhere to the opt out alternatives outlined below for **all** categories. You either choose to opt in to all or opt out of all.

Please note that under the Activities/Enhanced Provision category if not enough parents opt in, many of the enhanced programme elements will either be substantially reduced to a basic provision level or removed from our programme altogether. As a setting, we will simply not have enough income from the amount of Government funding we receive per hour per child to be able to offer these in our curriculum and remain financially solvent.

We do require you to complete the following and to advise us whether you will be opting in or opting out.

Basic information:	
Name of Child(ren):	
<input type="checkbox"/> I confirm that the choices selected herein may be applied to siblings/future siblings that may attend Early Days.	
Parent Name:	Date:
Meals, Snacks (Food Consumables)	
Provision	Opt Out Alternative
Healthy breakfast prepared by Early Days breakfast club staff meeting all OFSTED and HSE requirements for food and nutrition standards.	Provide your own healthy breakfast snack meeting all OFSTED and HSE requirements for food and nutrition standards whilst complying fully to our Food Brought in from Home Policy. *(Please see note below about liability)
Healthy morning snack prepared by our in-house Chef meeting all OFSTED and HSE requirements for food and nutrition standards.	Provide your own healthy morning snack meeting all OFSTED and HSE requirements for food and nutrition standards whilst complying fully to our Food Brought in from Home Policy. *(Please see note below about liability).
Healthy two course cooked hot lunch prepared by our in-house Chef meeting all OFSTED and HSE requirements for food and nutrition standards.	Provide your own healthy lunch meeting all OFSTED and HSE requirements for food and nutrition standards whilst complying fully to our Food Brought in from Home Policy. *(Please see note below about liability).
Healthy afternoon snack prepared by our in-house Chef meeting all OFSTED and HSE requirements for food and nutrition standards.	Provide your own healthy afternoon snack meeting all OFSTED and HSE requirements for food and nutrition standards whilst complying fully to our Food Brought in from Home Policy. *(Please see note below about liability). In accordance with the Food Standards Agency guidelines, foods cannot be consumed that have been outside a refrigerator for more than four hours, so afternoon snacks cannot be left at morning drop off and will need to be delivered in the afternoon.
Healthy tea prepared by our in-house Chef meeting all OFSTED and HSE requirements for food and nutrition standards.	Provide your own healthy breakfast snack meeting all OFSTED and HSE requirements for food and nutrition standards whilst complying fully to our Food Brought in from Home Policy. *(Please see note below about liability). In accordance with the Food Standards Agency guidelines, foods cannot be consumed that have been outside a refrigerator for more

	than four hours, so afternoon snacks cannot be left at morning drop off and will need to be delivered in the afternoon.
Hot chocolate during specific winter month days	Provide your own hot chocolate on specific winter month days, ensuring that it is at a safe temperature for consumption. *(Please see note below about liability)*.
Baking, food play and cooking experiences	Provide own baking ingredients for baking days and food play. *(Please see note below about liability)*. <i>You will be called to collect your child if provision is not in place.</i>
Easter Treats (chocolate Easter egg hunts, dairy and gluten-free options).	Provide your own Easter chocolate. *(Please see note below about liability)*.
Food prepared for picnic activities, such as Teddy Bear's Picnic (an array of food and drink with dairy, meat and gluten free options).	Provide your own food for picnics, whilst still complying fully to our Food Brought in from Home Policy. *(Please see note below about liability)*.
Chinese New Year meal (food prepared with dairy, meat and gluten free options).	Provide your own food for Chinese New Year celebrations. whilst still complying fully to our Food Brought in from Home Policy. *(Please see note below about liability)*.
Specialist food items prepared to complement in class learning themes (for example, if discussing a particular culture).	Provide your own food to match the appropriate in class learning themes (lists and notice will be given to parents). *(Please see note below about liability)*.

Consumables – Nappies (for children in nappies/toilet training)

Provision	Opt Out Alternative
Nappies	Provide and keep track of nappy supplies. <i>You will be called to collect your child if provision is not in place for the necessary care.</i>
Wipes	Provide and keep track of wipe supplies. <i>You will be called to collect your child if provision is not in place for the necessary care.</i>
Nappy changing supplies: nappy bags for nappy disposal, bags for soiled clothes plus disposable, aprons and gloves for staff to wear whilst changing nappies	Provide and keep track of nappy changing supplies (nappy bags, bags for soiled clothes, aprons and gloves for staff to wear during nappy changes). <i>You will be called to collect your child if provision is not in place for the necessary care.</i>
Nappy disposal	Soiled nappies will be bagged and returned to parents at the end of day for disposal at home.

Activities/Enhanced Provision

Provision	Opt Out Alternative
Woodland School at Braziers Park (den making, nature play, etc)	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Mud kitchens, potion station and other nature play areas	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Garden activities and planting	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Daily walks and nature play	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Outdoor Climbing Frames, Play Equipment and adventure play	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Trikes, scooters and bikes	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Water play areas, sandpits and refilling of sand	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Bug hotels and mini-beast exploration kits	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Outdoor learning shelters and covered play areas	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Puddle suits and waterproofs	Provide your own as and when required. <i>You will be called to collect your child if provision is not in place for care.</i>
High visibility jackets for walks	Provide your own as and when required. <i>You will be called to collect your child if provision is not in place for care.</i>
Legionnaires sunhats in line with our Sun Care Policy.	Provide your own as and when required. <i>You will be called to collect your child if provision is not in place for care.</i>

Outdoor craft activities	No alternative available. <i>If not enough parents contribute these resources will be removed from provision once replenishments are needed and basic care provision supplied only.</i>
Painting aprons and protective clothing	Provide your own as and when required. <i>You will be called to collect your child if provision is not in place.</i>
Enhanced sensory materials/ ingredients (tapioca pearls, coloured rice, play pasta, lentils, writing sand, slime, fake snow, resource food grade colouring/scents/oils, planning time etc,	No alternative available. <i>If not enough parents contribute these resources will be removed from provision once replenishments are needed and basic care provision supplied only.</i>
Sensory play trays (water, foam, kinetic sand, edible play materials)	No alternative available. <i>If not enough parents contribute these resources will be removed from provision once replenishments are needed and basic care provision supplied only.</i>
Loose parts play and open ended wooden resources	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Animal experiences: hatching chickens, butterfly life cycle experiences, etc	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Visiting musicians, storytellers and performers	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Musical instruments	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Specialist sessions (i.e. yoga sessions, mini professors)	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Phonics Learning Scheme	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Artist Studies	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Christmas Nativity/Concert	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Easter Celebration at Ipsden Village Church	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
World Book Day Festivities	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Ipsden Marathon	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Sports Day	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Teddy Bear's Picnic	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Graduation Celebrations and keepsake gifts	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
End of Term Learning Books	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Harvest Festival at Ipsden Village Church	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Children in Need event	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Harvest activity supplies (print outs, laminating pouches, specialist pens, specialist paints, coloured paper, card, felt, coloured pompoms, googly eyes, scarecrow sets, planning time, etc).	No alternative available. <i>If not enough parents opt in, these celebrations will no longer take place at an enhanced level. Basic provision will be in place.</i>
Christmas activity supplies (print outs, laminating pouches, specialist pens, specialist paints, coloured paper, card, felt, coloured pompoms, googly eyes, snowflakes, ice cave kits, gingerbread houses, beads, sparkly pipe cleaners, specialist metallic pens, tissue papers, wrapping papers , planning time, etc).	No alternative available. <i>If not enough parents opt in, these celebrations will no longer take place at an enhanced level. Basic provision will be in place.</i>
Mother's Day activity supplies (print outs, laminating pouches, flowers, beads, threads hearts, coloured card, specialist pens, specialist paints, coloured pompoms, air dry clay, clay sealer, pipe cleaners, planning time, etc).	No alternative available. <i>If not enough parents opt in, these celebrations will no longer take place at an enhanced level. Basic provision will be in place.</i>

Easter activity supplies (print outs, laminating pouches, specialist pens, specialist paints, easter stickers, bonnets, hats, egg hunt eggs, egg hunt signs, chicks, bunnies, lambs, planning time, etc).	No alternative available. <i>If not enough parents opt in, these celebrations will no longer take place at an enhanced level. Basic provision will be in place.</i>
Father's Day activity supplies (print outs, laminating pouches, flowers, beads, threads hearts, coloured card, specialist pens, specialist paints, coloured pompoms, air dry clay, clay sealer, pipe cleaners, planning time, etc).	No alternative available. <i>If not enough parents opt in, these celebrations will no longer take place at an enhanced level. Basic provision will be in place.</i>
Cultural celebrations (i.e. Diwali, Chinese New Year) activity supplies (print outs, laminating pouches, specialist pens, specialist paints, coloured paper, card, lights, coloured sand, lanterns, planning time, etc).	No alternative available. <i>If not enough parents opt in, these celebrations will no longer take place at an enhanced level. Basic provision will be in place.</i>
Halloween activity supplies (print outs, laminating pouches, specialist pens, specialist paints, coloured paper, card, felt, coloured pompoms, googly eyes, monster kits, masks, dress up, potion making kits, potion bottles, slime, fizz bombs pumpkins, planning time, etc).	No alternative available. <i>If not enough parents contribute these celebrations will no longer take place at an enhanced level. Basic provision will be in place.</i>
Bonfire activity supplies (print outs, laminating pouches, specialist pens, specialist paints, coloured paper, card, felt, straws, planning time, etc).	No alternative available. <i>If not enough parents contribute these celebrations will no longer take place at an enhanced level. Basic provision will be in place.</i>
Home learning resources	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Specialist Resources for Adverse Childhood Experiences (coping with death, etc)	No alternative available. <i>If not enough parents opt in, then this provision will no longer be provided.</i>
Curriculum Evenings	No alternative available. <i>If not enough parents contribute this provision will be no longer be provided.</i>
Extended welcome and settling in sessions	No alternative available. <i>If not enough parents contribute this support will be no longer take place at an enhanced level and basic provision will be provided.</i>
Parent mentoring support for challenges faced by your family	No alternative available. <i>If not enough parents contribute this support will be no longer be provided.</i>
Specialist /Enhanced Staff Training (beyond EYFS minimums) to support children better and to introduce new enrichment opportunities	No alternative available. <i>If not enough parents opt in, then this opportunity will not be available for staff to bring new learning back into the setting.</i>

* **Parental Liability for Foods Brought in by Home**

Early Days Nursery Ltd accepts **no responsibility** for accidents or incidents to children caused by foods sent by parents/ carers. We will, of course, carry out our statutory duty with regards to administering immediate first aid in incidents where choking occurs. Parents and carers should be aware that the nursery's liability insurance **does not** extend to food items brought in from home. Accordingly, parents accept **full responsibility** for any issues that may arise in connection with such food, particularly where these relate to allergic reactions or the presence of allergens that may endanger the health of other children. Please note we have children at our setting that have *extreme* life-threatening allergies.

** **Consumables – Nappies (For children in Nappies/Toilet Training)**

We have two levels of nappy costs: For babies and toddlers still in nappies and a transitioning charge for those that are toilet training, as we know those little accidents can still happen.

OPT IN DAILY FEES (does not include any additional non-mandatory hours)

Opt In Daily Charges (8.45 am to 4.00 pm)	Hedgehogs (9-23 Months)	Owlets (2 years)	Owls (3-4 Years)
Enhanced Provision (All activities as outlined above)	£8.00	£10.00	£12.00
Meals (2 Course Hot Lunch and 2 Snacks)	£5.20	£5.20	£5.20
Nappy Consumables (Nappies, wipes, aprons, gloves, nappy disposal, etc.)	£1.00	£1.00/40p	

ADD ONS – OPT IN DAILY FEES:

Only available to those attending two or three days with 30 hours of funding:

Breakfast Club (7.30 am to 8.45 am)	Hedgehogs (9-23 Months)	Owlets (2 years)	Owls (3-4 Years)
Enhanced Provision	£2.05	£2.05	£2.05
Breakfast	£2.05	£1.65	£1.65
Nappy Consumables	15p	15p	

Tea Club (4.00 pm to 5.00 pm)	Hedgehogs (9-23 Months)	Owlets (2 years)	Owls (3-4 Years)
Enhanced Provision	£1.80	£1.80	£1.80
Tea	£2.10	£2.10	£2.10
Nappy Consumables	10p	10p	

Extended Tea Club (4.00 pm to 5.30 pm)	Hedgehogs (9-23 Months)	Owlets (2 years)	Owls (3-4 Years)
Enhanced Provision	£2.80	£2.80	£2.80
Tea	£2.10	£2.10	£2.10
Nappy Consumables	15p	15p	

Full Day Tea Club (4.00 pm to 6.00 pm)	Hedgehogs (9-23 Months)	Owlets (2 years)	Owls (3-4 Years)
Enhanced Provision	£3.85	£3.85	£3.85
Tea	£2.10	£2.10	£2.10
Nappy Consumables	15p	15p	

OPT OUT:

Parents may opt out of the above fees and in so doing must comply with all the Opt Out Alternatives as outlined above. This would include providing all food (as per our breakfast/lunch/snack and tea policy), all consumables for those in nappies or toilet training, ingredients for baking activities, puddle-suits, high visibility jacket, aprons for painting, etc.

*****Please note this option may lead to the setting being reduced to basic care and provision across the board.*****

PARENT DECLARATION FOR OPTING IN/OPTING OUT:

I, _____, confirm that I would like to OPT IN / OPT OUT (please delete as necessary) of the non-mandatory additional fees associated with taking up a funded place.

I understand that if I agree to Opt In, this will be automatically applied for each funding term whilst your child(ren) are at Early Days. If you wish to change your decision and Opt Out, you will need to inform the nursery in writing.

Signature: _____ Dated: _____